



Minor Championship Coordinator

Key Duties	<p>The Minor Championship Coordinator will perform the following key duties:</p> <ul style="list-style-type: none">• Attend orientation seminars when required• Oversee Task Groups in the preparation / operation of the BC Hockey Minor Championships• Attend monthly video conferences with Hosts and / or Task Groups• Communicate with Hosts and Task Groups as required.• Review requests submitted by Host Committees and approve to meet BC Hockey standards• Attend BC Hockey Championships as required• Act as a resource for Championships host bid submission(s)• Act as a Championships Selection Committee member• Relay all pertinent BC Hockey information to Championship Task Groups and Hosts• Submit Championship reports as requested• Promote Minor Associations' activity in Championships• Act as a communication liaison in regard to Championship information• Relay recommendations to the Minor Committee• Provide direction for the Championship Task Group• Act as a resource for the Championship Task Group
Qualifications	<ul style="list-style-type: none">• Familiarity and strong commitment to operating BC Hockey Championships in the District• Strong communication skills• Availability for time commitment• Trained at Branch orientation(s)• Respect in Sport certification• Criminal Record Check / Vulnerable Persons Check
Selection	<p>Appointed by the BC Hockey Board of Directors based on the recommendation of a committee composed of a Board Member assigned to the Minor Committee, who shall be Chairperson, a member of the Nominating Committee, a member of the Minor Committee selected by that Committee and the Chief Executive Officer or staff designate</p>