

**Player Development Coordinator  
Terms of Reference**

<p><b>Key Duties</b></p>	<p>The Player Development Coordinator shall perform the following key duties:</p> <ul style="list-style-type: none"> <li>• Develop uniform operational standards for Player Development Work with Player Development Committee to continually develop, implement and revise Development plans at all divisions within Minor Hockey.</li> <li>• Consult Hockey Canada Long Term Player Development (LTPD) model and create programming based on the development principles within.</li> <li>• Liaises with provincial and national LTPD organizations.</li> <li>• Create best practise plans for all divisions of minor hockey, both high performance and recreational.</li> <li>• Create seasonal plan best practices.</li> <li>• Create monthly learning outcomes/skill development competencies for all divisions of minor hockey.</li> <li>• Support below atom programming by creating resources, delivering presentations and working directly with District IP/Novice Leads.</li> <li>• Liaise with Male and Female Program of Excellence Coordinators to better understand player requirements for Program of Excellence and provincial teams.</li> <li>• Liaise with BC Hockey Coach Coordinator to develop enhanced services clinics/presentations on hockey technical items.</li> <li>• Identify strategies to ensure programming can be delivered throughout the province.</li> <li>• Develop Minor Hockey Association Evaluation criteria and observation plan to review player development.</li> <li>• Work with BC Hockey Strength and Conditioning Coach to develop off-ice nutrition, rest and exercise best practices.</li> <li>• Participate in provincial and national seminars on player development.</li> </ul>
<p><b>Qualifications</b></p>	<ul style="list-style-type: none"> <li>• Strong knowledge of Long Term Player Development Model (LTPD)</li> <li>• Strong interest and personal commitment to player development</li> <li>• Strong communication and administrative skills</li> <li>• Knowledge of new hockey technical components as well as administrative and operational standards for player development</li> <li>• Understanding of best practise plans for all divisions of minor hockey, both high performance and recreational</li> <li>• Ability to present workshops and work in conjunction with BC Hockey Development Staff, BC Hockey Coach Coordinator, BC Hockey Board of Directors and Program of Excellence appointees to design and implement programs at the Regional and Provincial levels.</li> <li>• Criminal Record Check</li> </ul>
<p><b>Appointment</b></p>	<ul style="list-style-type: none"> <li>• Appointed by Chief Executive Officer (CEO)</li> <li>• The CEO shall determine the appointment process, job description and annual performance review of the appointee. Notification of the required positions will be circulated annually (incumbent is required to indicate a desire to continue in the position).</li> </ul>



## BC HOCKEY TERMS OF REFERENCE

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<b>Meetings</b>	The Player Development Committee will meet in person at least once per year and via conference call as determined by the Coordinator.
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