

7.01 CHAIRPERSON JOB DESCRIPTION

- Chair meeting of the FHDC
- Participate in the selection of:
 - FHDC Members
 - Female High Performance Program personnel
- Award nominations pertaining to female hockey constituents
- Represent the Officers at the female hockey development events, funds permitting
- Sit as a member of the BC Hockey Development Committee
- Provide the BC Hockey Development Staff with input related to the development of female hockey personal and the “female game”
- Represent the FHDC regarding proposals to revise or amend the BC Hockey Handbook, HC Regulations and Playing Rules
- Encourage participation in female hockey
- Report the activities of the FHDC to the BC Hockey Officers as directed by the BC Hockey President

a) FEMALE HOCKEY DEVELOPMENT COORDINATOR

i) Reporting

- Reports directly to the Female Hockey Development Committee Chair

ii) Job Description

- Serve on the following committees:
 - Female Hockey Development Committee
- Assist in the development of the agenda for the Female Hockey Development Committee meetings
- Promote Female Hockey events in the branch
- Assist the BC Hockey staff and Resource Person and the District Female Hockey Development Committees in providing opportunities for female hockey opportunities in the districts.
- Promote BC Hockey, Female Hockey Long Term Athlete Development Model
- Assist the Female Hockey Development Committee in identifying Goals and Objectives for their districts
- Assist the Female Hockey Development Committee Coordinators in promoting female hockey in their districts and achieving the identified objectives in their district
- Work in conjunction with the Branch Female High Performance Coordinator on matters pertaining to female development
- Attend BC Hockey Female Hockey Events as required
- Provide resources for the Female Hockey Development Committee to promote and grow the female game
- Promote female coaching and officiating in the branch

Communication

- Recommend to the appropriate District Director(s) / Program Leader, individuals capable of acting in leadership / instructional roles
- Provide development materials to female hockey participants in the District
- Assist with conducting BC Hockey Programs, when required.

- Provide local Associations with leadership and support for the development of female hockey programs
- Assist with the development of female hockey specific material for BC Hockey programs
- In conjunction with the District Director(s), represent the District for the purpose of proposing revisions and amendments to the BC Hockey Handbook
- Communicate regularly with local Associations, District Director(s), District President
- Attend District Leadership meetings, funds permitting
- Maintain a BC Hockey resource kit
- Promote the BC Hockey Branch
- On request, submit content for BC Hockey publications
- Other duties as assigned by the FHDC Chair

iii) Qualifications

- Strong commitment to the development of female hockey
- Strong commitment to BC Hockey programming
- Knowledge of BC Hockey Female Programming opportunities for players, coaches and game officials
- Speak Out / RIS certified
- Good communication, administrative and organizational skills
- History with female hockey coaching or playing
- Experience playing the female game will be an asset
- Ability to work in conjunction with BC Hockey Development staff, BC Hockey Executive, BC Hockey Program leaders, District Presidents, Minor Hockey Associations.
- Ability to present workshops, conduct meetings
- Recommended familiarization in all BC Hockey programs

iv) Selection

- Selected by a committee composed of the Chairperson of the FHDC, who shall be the Chairperson, the applicable District Director(s), the Director for Senior / Recreational Female Hockey, the Chairperson of Minor Hockey, a BC Hockey staff resource and shall be verified at the Annual General Meeting of the Society's Executive.

b) MEMBERS

i) Job Description

- Recommend to the appropriate District Director(s) / Program Leader, individuals capable of acting in leadership / instructional roles
- Provide development materials to female hockey participants in the District
- Assist with conducting BC Hockey Programs, when required.
- Provide local Associations with leadership and support for the development of female hockey programs
- Assist with the development of female hockey specific material for BC Hockey programs

- In conjunction with the District Director(s), represent the District for the purpose of proposing revisions and amendments to the BC Hockey Handbook
 - Communicate regularly with local Associations, District Director(s), District President
 - Attend District Leadership meetings, funds permitting
 - Maintain a BC Hockey resource kit
 - Promote the BC Hockey Branch
 - On request, submit content for BC Hockey publications
 - Other duties as assigned by the FHDC Chair
- ii) Qualifications
- Strong commitment to the development of female hockey
 - Strong commitment to BC Hockey programming
 - Ability to work in conjunction with BC Hockey Development staff, BC Hockey Executive, BC Hockey Program leaders, District Presidents, Minor Hockey Associations.
 - Ability to present workshops, conduct meetings
 - Recommended familiarization in all BC Hockey programs
- iii) Selections
- Selected by a committee composed of the Chairperson of the FHDC, who shall be the Chairperson, the applicable District Director(s), the Director for Senior / Recreational Female Hockey, the Chairperson of Minor Hockey, a BC Hockey staff resource and shall be verified at the Annual General Meeting of the Society's Executive.