

## **BY-LAWS**

The BC Amateur Hockey Association for the purposes of these By-Laws shall be known and hereinafter referred to as “The Society.”

### **BY-LAW ONE**

#### **Members**

- 100 The Society shall be composed of:
- a) Amateur Senior and Junior Teams,
  - b) Amateur Hockey Leagues,
  - c) Amateur Hockey Associations,
  - d) Amateur District Hockey Associations,
  - e) Associate Members, and
  - f) Persons serving on the Society’s Executive Committee
- operating within the Province of British Columbia and affiliated Yukon Territory, willing to comply with and abide by the Constitution, By-Laws, Regulations and Rules of the Society.

### **BY-LAW TWO**

#### **Definitions**

- 200 Amateur Senior and Junior Teams  
A group of not less than 12 players, one of which must be a goaltender and a group of team officials at least one (1) of which must be a coach. (see BC Hockey Regulation Two)

- 201 Amateur Hockey Leagues  
Senior and Junior leagues operating with three (3) or more member teams from the same category of the same division playing a minimum of six (6) home and six (6) away games in a regular league schedule. (Does not apply to minor hockey)
- 202 Amateur Hockey Associations  
Group of Minor Hockey Teams, operating under a constitution/by-laws and offering programming within a geographic subdivision as approved by the society's Executive Committee.
- 203 Districts  
The Society shall be divided into eight Districts as follows, and shall be known as:
- East Kootenay
  - Lower Mainland
  - North Central
  - Northeast/Yukon
  - Northwestern
  - Okanagan-Mainline
  - Vancouver Island – including Powell River
  - West Kootenay
- 204 District Amateur Hockey Associations  
District Amateur Hockey Associations shall be responsible for organizing and administering Minor Hockey Leagues within the Districts and coordinating such programs and other areas of activity within the District as their member Minor Hockey Associations shall determine. District Amateur Hockey Associations shall be as follows:
- |                    |  |
|--------------------|--|
| a) East Kootenay   | East Kootenay MHA                            |
| b) Lower Mainland  | Pacific Coast AHA                            |
| c) North Central   | Cariboo AHA                                  |
| d) Northeast/Yukon | i) Peace River District MHA<br>ii) Yukon AHA |

- |    |                   |                         |
|----|-------------------|-------------------------|
| e) | Northwest         | North West District MHA |
| f) | Okanagan-Mainline | Okanagan-Mainline AHA   |
| g) | Vancouver Island  | Vancouver Island AHA    |
| h) | West Kootenay     | West Kootenay MHA       |

## **BY-LAW THREE**

### **Membership**

- 300 Membership shall be acquired by registering with the Executive Director, subject to By-Law One of the Society.
- 301 Each member Association, League and Team shall adopt and maintain a Constitution, By-Laws and Regulations not contrary to the Constitution, By-Laws and Regulations of this Society, and shall not at any time make any amendments of its Constitution, By-Laws or Regulations conflicting with the Constitution, By-Laws or Regulations of this Society.
- 302 For the purposes of the preceding paragraph, Associations, Leagues and Teams are authorized to adopt or amend their Constitution, By-Laws and Regulations so long as provisions of such Constitution, By-Laws and Regulations are more restrictive than the equivalent provisions (if any) of the Society or Hockey Canada.
- 303 All new applications for membership from all Leagues shall be forwarded to the Society's Executive Director for presentation to the Society's Executive Committee for their consideration.
- 304 Teams shall be required to affiliate within a member League, except in areas where no league exists.
- 305 All new applications for membership and/or team relocation in the Major Senior Mens AAA division must contain the following to be considered:
- \$200.00 certified cheque as a non-refundable application fee per team.
  - Name of city, town, village or municipality where teams are to be located.
  - Written proof of arena availability.

- d. Written report from the Society's District Director(s) in regard to the feelings of the other Society members (where the applicant proposes to locate) and also a written report from the Society's Leagues operating in that district.
  - e. Complete list of Owners, Directorships, Manager and Coach.
  - f. An outline of the numbers and the areas from which the players would be drawn.
  - g. Specify any proposed affiliation.
  - h. Written documentation as to acceptance into a League in good standing, which is affiliated with the Society.
- 306 Major Senior Mens AAA Team applications must be forwarded to the Society's Executive Director by October 15th of the season they are to operate. A decision of acceptance or rejection is entirely a matter for the discretion of the Society and is to be made by the Society's Executive Committee.
- NOTE: It is the responsibility of the League the applicant wishes to enter to supply a copy of the written application for a new franchise to the Society's Office immediately upon request.**
- 307 All new applications for membership and/or team relocation in the Senior AA, A, C Recreational and Female Junior divisions must contain the following to be considered:
- a. Name of city, town, village or municipality where teams are to be located.
  - b. Written proof of arena availability.
  - c. Complete list of Owners, Directorships, Manager and Coach.
  - d. An outline of the numbers and the areas from which the players would be drawn.
  - e. Specific details of any proposed affiliation.
  - f. Written documentation as to acceptance into a

- League in good standing, which is affiliated with the Society.
- g. Written report from the Society's District Director(s) in regard to the feelings of the other Society members (where the applicant proposed to locate)
- 308 All new Senior AA, A, C Recreational and Female Junior applications shall be forwarded to the Society's Executive Director for presentation to the Executive Committee for their consideration. A decision of acceptance or rejection is entirely a matter for the discretion of the Society and is to be made by the Society's Executive Committee.
- 309 All new applications for membership and/or team relocation in the Male Junior division must contain the following to be considered:
- \$200.00 certified cheque as a non-refundable application fee per team.
  - Name of city, town, village or municipality where teams are to be located.
  - Written proof of arena availability.
  - Written report from the District Association for the District within which the applicant proposes to locate.
  - Written report from the Society's District Director(s) in regard to the feelings of the other Society members (where the applicant proposes to locate) and also a written report from the Society's Leagues operating in that district.
  - Complete list of Owners, Directorships, Manager and Coach.
  - An outline of the numbers and the areas from which the players would be drawn.
  - Specify any proposed affiliation.
  - Written documentation as to acceptance into a League in good standing, which is affiliated with the Society.
- 310 In the Male Junior Division:
- All Junior new membership applications are to be

forwarded to the Society's Executive Director no later than April 1 prior to the season applicant wishes to operate.

- b. All Team relocation applications are to be forwarded to the Society's Executive Director no later than May 1 of the season applicant wishes to operate.

A decision of acceptance or rejection is entirely a matter for the discretion of the Society and is to be made on or before June 15 of the season the applicant wishes to operate. The decision is to be made by the Society's Executive Committee.

**NOTE: It is the responsibility of the League the applicant wishes to enter to supply a copy of the written application for a new franchise to the Society's Office immediately upon request.**

- 311 Male Junior division teams shall annually make declaration of their ownership structure (including any changes to the control of the shares or assets of the team). This declaration shall be included in the team membership application requirements prior to each season.

- 312 All new applications from a Minor Hockey Association shall contain the following to be considered:

- a. copy of the proposed boundaries of the Association;
- b. written proof of arena availability;
- c. list of Association Directors or Executive;
- d. written documentation confirming their membership in their local District Association, which is affiliated with the Society; and
- e. a copy of their Constitution and By-Laws.

All new Minor Hockey Association applications must be forwarded to the Society's Executive Director for presentation to the Society's Executive Committee for their consideration.

- 313 All Minor Hockey teams may become members only if

registered by a member Minor Hockey Association, subject to acceptance by the BC Hockey Executive Director for presentation to the Executive Committee for their consideration.

314 Minor Hockey Associations shall be required to affiliate with their District Association.

315 All new applications for membership from District Hockey Associations shall be forwarded to the Society's Executive Director for presentation to the Society's Executive Committee for their consideration and shall contain the following to be considered:

- a. a copy of the proposed boundaries of the Association;
- b. list of Association Directors or Executive;
- c. written documentation confirming member associations or member leagues (which are affiliated with this Society) that will be members of the District Association;
- d. a copy of their Constitution and By-Laws.

**Note: Should the Society's Executive Committee find the application to be in order, then a resolution to amend By-Law Two of the Society shall be submitted for consideration at the following Annual General Meeting of the Society.**

316 All new applications for Associate Membership shall be forwarded to the Society's Executive Director for presentation to the Society's Officers for their consideration.

317 Associate Members shall take what steps they deem necessary for the registration and administration of personnel in teams, leagues, and groups which are strictly within their own organizations, and shall report such registrations to the society annually in the same manner as Members.

318 Associate Member teams shall be eligible to compete only for trophies offered for competition by teams representing Associate Members.

- 319 All games played under jurisdiction of the Society and the qualifications of all persons participating in such games shall be in conformity with the Constitution, By-Laws, Regulations and Rules of the Society.
- 320 Any violation of the Constitution, By-Laws, Regulations or Rules of the Society or decisions of the Society's Executive Committee by any member of this Society shall render such member liable to suspension and/or such disciplinary action that may be deemed necessary.
- 321 The membership year of the Society shall commence on August 15th and end on August 14th of the following year.
- 322 Membership in the Society shall cease where:
- a. The member delivers a resignation, in writing, to the Executive Director of the Society or by mailing it to the address of the Society, or
  - b. The member is expelled, or
    - i) A member may be suspended or expelled for willful violation of the Society's Constitution or By-Laws or for any other serious breach of rules or regulations.
    - ii) Where a member is suspended or expelled, the member shall forfeit all rights and privileges in organized hockey in the Society until such time as the said member, is re-instated as a member in good standing.
    - iii) A member may be expelled by a special resolution of the Society's members passed at a Society General Meeting.
      - 1) A notice of special resolution for expulsion shall be accompanied by a brief statement of the reason or reasons for the proposed expulsion.
      - 2) The member who is the subject of the proposed

- resolution shall be given an opportunity to be heard at the Society's General Meeting before the special resolution is put to vote.
- c. The member has not been in good standing for 12 consecutive months.
    - i) A member who has failed to pay current annual assessments or any other subscription or debt due and owing by the member to the Society shall be deemed to be not in good standing.
    - ii) A member under suspension is not in good standing until the period of suspension has been served.

## BY-LAW FOUR

### Dues and Membership Fees

400	The annual membership assessment shall be:	
	Each Association	\$50.00
	Each League	\$50.00
	Each Associate Member	\$50.00
	Each Major Senior Mens AAA Team	\$30.00
	Each Senior AA Team	\$30.00
	Each Senior A Team	\$30.00
	Each Senior C Team	\$30.00
	Each Senior Male Recreational Team	\$100.00
	Each Senior Female Recreational Team	\$100.00
	Each Female Senior A Team	\$30.00
	Each Female Senior AA Team	\$30.00
	Each Female Senior AAA Team	\$30.00
	Each Major – Junior Team	\$30.00
	Each Junior A Team	\$30.00
	Each Junior B Team	\$30.00
	Each Junior Female Team	\$30.00
	Each Juvenile Team	\$30.00
	Each Midget A Team	\$30.00
	Each Bantam A Team	\$30.00
	Each Pee Wee A Team	\$30.00
	Each Hockey Canada Sports School Team	\$1000.00

These dues are payable at the time of registration each year.

No Team, League, or Association shall be entitled to enter competition or be represented at the Society's Annual General Meeting until its Fees, Assessments and Fines, if any, have been paid.

- 401 Each member shall be assessed an annual participant assessment fee of \$11.50 for each registered player and team official. (NOTE: The Annual participant assessment fee for a Hockey Canada Adult Recreational Player is \$1.00) This membership assessment is in addition to the membership assessments charged for Hockey Canada Certificates and Hockey Canada Insurance.
- a) The annual membership assessment for a referee shall be \$11.50.
  - b) The membership assessment shall be valid for a playing season. The playing season shall be considered beginning on August 15th and ending on August 14th of the following year.
- 402 Each member team registering a team with the Society above the category of recreational shall be assessed (in addition to any assessment regulated by Hockey Canada) a \$3.00 Fee per each player and team official. These fees are payable in advance of receiving Hockey Canada Registry (HCR).

## **BY-LAW FIVE**

### **Reserve Funds**

500 Any changes not covered in the Society's By-Laws to Reserve Funds that are held by the Society shall be made by the Society's Officers in consultation with the Divisional Director concerned.

501 ***Junior B Reserve Fund***

Each Junior B team registered with the society shall be assessed an annual fee of eighty(80) dollars to be used for the promotion of Junior B hockey and to assist in any deficit incurred in a Junior B championship of the society. Disbursements from the Junior B Reserve Fund require a majority of not less than 75% of a vote of the Junior B Director and Society's Officers. A team not playing in a recognized league shall not be allowed to withdraw from the Junior B Reserve Fund.

502 ***Male Senior Reserve Fund***

The Male Senior Hockey Reserve Fund is to be used for the promotion and development of Male Senior hockey. No disbursements shall be made from the Male Senior Reserve Fund without a majority of not less than 75% of a vote of the Male Senior Director and the Society's Officers.

503 ***Scholarship Reserve Fund***

- a) The purpose of the fund is to provide a source of revenue for the provision of scholarships.
- b) The scholarship committee shall consist of four (4) Trustees to administer the fund. The four (4) Trustees shall be an Officer of the Society who shall be chairperson and three (3) Trustees appointed annually by the incoming Society's Officers.

- c) All monies received by this Society for the Fund or payments to the fund authorized by the Society's Executive Committee shall be for the express purpose of increasing the Fund to meet future scholarships.
- d) There shall be no withdrawal of capital from the Fund for any purpose unless this society is given permission by at least a two-thirds majority vote at an Annual General Meeting of the Society following notice of the purpose and the amount of the proposed withdrawal having been given to the members and to the Officers of the Society in writing at least forty-five (45) days prior to the date of the Annual General Meeting of the Society. (Scholarships shall be awarded only from interest generated from the Scholarship Trust Fund.)

504 ***Female Reserve Fund***

The Female Hockey Reserve Fund is to be used for the promotion and development of Female Hockey. No disbursements shall be made from the Female Hockey Reserve without a majority of not less than 75% of a vote of the Female Director and the Society's Officers.

## **BY-LAW SIX**

### **The Officers and Directors of the Society**

#### **The Officers – Duties and Powers**

- 600 The Officers of the Society shall be: the President, Immediate Past President, Vice-President, three (3) Officers at Large and the Executive Director.
- 601 The President, Vice-President, and three (3) Officers at Large shall be elected annually at the Annual General Meeting of the Society.
- 602 The Executive Director shall be appointed. The Officers of the Society shall set the Executive Director's salary annually.

#### **President**

- 603 The President shall preside at all meetings of the Officers, Executive Committee, Special or Annual General Meetings of the Society and shall generally perform the duties usual to the office of President. At the President's discretion, meetings of the Society or its Committees may be ordered. The President shall have the power to delegate those duties assigned to the President.
- 604 It shall be the duty of the President before each Annual General Meeting to:
- a) Appoint a Credentials Committee.
  - b) Appoint a Nominating Committee, so that Districts and Divisions may present their nominations for the various offices of the Society prior to the Annual General Meeting.
- 605 It shall also be the duty of the President, immediately after the close of each Annual General Meeting to:
- a) Convoke a meeting of the Executive Committee in order to discuss the business of the forthcoming year.

- b) Appoint a Finance Committee.
  - c) Appoint an Appeal Committee.
- 606 The President shall exercise, in addition to those powers conferred upon the President by the Society's Constitution, By-Laws and Regulations, all duties and powers of the Society's Executive Committee when it is impossible to obtain a vote of the Society's Executive Committee in case of emergency.
- 607 The President shall have the power to suspend and/or fine and/or take such disciplinary action that may be deemed necessary against any Association, League, Team, Player, Referee, Linesman, Official Scorer, Game Time Keeper, or Official of any Association, League or Team for unsportsmanlike conduct on or off the ice, or for abusive language to any of the Officials, or for failure to comply with the Hockey Canada Constitution, By-Laws, Regulations, Rules, or the Society's Constitution, By-Laws, Regulations and Policies.
- 608 Fines cannot be applied to players.
- 609 In cases where in the opinion of the President a suspension of greater than sixty (60) days is warranted, the President will impose an indefinite suspension pending a full investigation. The investigation will be initiated within fourteen (14) days of the incident by the Divisional/District Director(s) of the Society or an appointee made by the President. Upon receipt of the full investigation report, the President shall impose a definite suspension.
- 610 The President shall have the power to suspend any team official proven guilty of having played an ineligible player.
- 611 The President shall have the power to suspend any Referee or other Official for conduct unbecoming of an official on or off the ice.
- 612 It will be the privilege of this Society to confer upon each President, at the completion of tenure of office, a ring duly made by die for this Society only. The ring shall

entitle the qualified owner, upon presentation of same, to admission to any game or games played under the jurisdiction of the Society.

### **Vice-President, and the Officers at Large**

- 613 The Vice-President shall, in the absence of the President, have all the power and perform all the duties of the President. If both the President and Vice President are absent, then one of the Officers at Large shall be designated to act in their stead. It shall be the duty of the President of this Society to assign duties to the Vice President and the Officers at Large.

### **Executive Director**

- 614 The Society's Executive Director shall be the person responsible for regulation interpretation. Any challenge to any interpretation given by the Society's Executive Director may only be done by way of appeal in accordance with the Society's appeal procedure.
- 615 The Executive Director shall perform all general secretarial duties including the recording of all minutes of all meetings of the Society and its Executive Committee.
- 616 The Executive Director shall accept all applications for new membership and changes in memberships from all Teams, Leagues and Associations and present to Executive Committee for approval.
- 617 The Executive Director shall issue and validate Hockey Canada player registration certificates subject to the Society's and Hockey Canada Regulations.
- 618 The Executive Director shall receive, in the name of the Society, all funds, which shall be deposited in any Canadian Chartered Bank, and to pay all accounts owing by the Society by cheque. The Executive Director shall have the power to sign cheques and shall furnish bond in the sum of \$25,000.00, the premium to be paid by the Society.
- 619 The Executive Director shall present at the Annual

General Meeting of the Society, a detailed statement of finances, as of March 31st of each year. This financial statement shall be duly audited by a recognized firm of auditors and in the hands of the Society members along with all reports at least fourteen (14) days prior to the Annual General Meeting of the Society.

620 The Executive Director shall relieve the Society's Officers of all routine details and will assist in other general duties as the need arises.

621 The Executive Director shall not have a vote at any meetings of the Society.

### **Duties of the District Director(s)**

622 The District Director(s) shall be responsible for the supervision and general conduct of all levels of minor hockey in the district.

623 The District Director(s) shall present to the Annual General Meeting of the Society, a written report of the hockey activities throughout the district.

624 The District Director(s) shall approve all officials for Inter District playdowns within that District. This approval shall be from a list of officials provided by the Society's Referee Committee member in consultation with the District Director(s).

### **Duties of the Male Senior/Recreational Director**

625 Shall be responsible for the supervision, coordinating and general conduct of all Male Senior/Recreational hockey within the Society.

626 Shall be Chairperson of the Society's Male Senior/Recreational Committee.

627 Shall represent the Society as Male Senior Council Member to Hockey Canada, funds permitting.

628 To recommend to the Society's President at the Society's Annual General Meeting the dates and arrangements for

Inter-League playdowns for the coming season in Male Senior/Recreational hockey.

### **Duties of the Junior A Director**

- 629 Shall be responsible for the supervision, co-coordinating, and general conduct of all Junior A hockey within the Society.
- 630 Shall be Chairperson of the Society's Junior A Committee.
- 631 Shall represent the Society as Junior Council Member to Hockey Canada, funds permitting.
- 632 To recommend to the Society's President at the Society's Annual General Meeting, the dates and arrangements for Inter-League playdowns for the coming season in Junior A hockey.

### **Duties of the Junior B Director**

- 633 Shall be responsible for the supervision, coordinating, and general conduct of all Junior B hockey within the Society.
- 634 Shall be Chairperson of the Society's Junior B Committee.
- 635 To recommend to the Society's President at the Society's Annual General Meeting, the dates and arrangements for Inter-League playdowns for the coming season in Junior B hockey.

### **Duties of the Female Senior/Recreational Director**

- 636 Shall be responsible for the supervision, coordinating and general conduct of all Senior, Junior and Recreational (above minor) Female Hockey within the Society.
- 637 Shall be Chairperson of the Society's Female Senior/Junior/Recreational Committee.
- 638 At the discretion of the Society's President, may represent the Society as Female Council Member to Hockey Canada, funds permitting.

- 639 To recommend to the Society's President at the Society's Annual General Meeting the dates and arrangements for Inter-League play downs for the coming season in Female Senior/Junior/Recreational Hockey.

## **By-LAW SEVEN**

### **Committees – Duties and Powers**

- 700 The standing committees of the Society shall be:
- APPEAL COMMITTEE
  - COACHING COMMITTEE
  - EXECUTIVE COMMITTEE
  - FEMALE HOCKEY DEVELOPMENT COMMITTEE
  - FEMALE SENIOR/RECREATIONAL COMMITTEE
  - FINANCE COMMITTEE
  - GOVERNANCE COMMITTEE
  - HIGH PERFORMANCE COMMITTEE
  - HOCKEY DEVELOPMENT COMMITTEE
  - JUNIOR COMMITTEE
  - MALE SENIOR/RECREATIONAL COMMITTEE
  - MINOR HOCKEY COMMITTEE
  - REFEREE COMMITTEE
  - SAFETY AND RISK MANAGEMENT COMMITTEE
  - SCHOOL PROGRAMMING COMMITTEE
  - NOMINATING COMMITTEE

### **Appeal Committee**

- 701 The Appeal Committee's duties and responsibilities shall be those contained in By-Law Seven of the Society.

### **Coaching Committee**

- 702 The Coaching Committee shall consist of seventeen (17) members as follows (term to be at the pleasure of the

Society's President):

- a) The Chairperson shall be an Officer appointed annually at the Society's Annual General Meeting by the Society's President.
- b) Members shall be appointed as follows:
  - i) The Society's Coaching Coordinator shall be appointed at the Annual General Meeting of the Society by the Society's Executive Committee. This appointment shall be based on the recommendation of a Selection Committee composed of:
    - 1) The Chairperson of the Coaching Committee, who shall be Chairperson,
    - 2) A Coaching Committee Member selected by that Committee,
    - 3) A Staff Member as a resource person,
    - 4) The Officers of the Society.
  - ii) District Members as follows:
    - 1) Three (3) members from the Lower Mainland District,
    - 2) Two (2) members from the Okanagan and
    - 3) Two (2) members from the Vancouver Island District
    - 4) One (1) member from each of the other five (5) Districts in the Society.

These District Members shall be selected by a committee composed of the Chairperson of the Coaching Committee, who shall be the Chairperson, the applicable District Director(s), and the Society's Coaching Coordinator after consultation with the District President and verified at the Annual General Meeting by the Society's Executive Committee.
  - iii) The 14th, 15th and 16th members shall be the Provincial High Performance Coordinator,

the Provincial High Performance Coordinator Assistant (Female) and the Provincial Coach Mentor who shall be appointed annually by the chairperson in consultation with the Society's Coaching Coordinator.

- 703 It is the duty of the Coaching Committee to propose revisions of, and amendments, to the Regulations of the Society related to coaching for consideration and action at the Annual General Meeting of the Society.
- 704 It shall be the responsibility of the Coaching Committee to conduct the affairs of the Coaching Program as outlined in Regulation 6 of the Society's Regulations.
- 705 Any meeting required of the Coaching Committee shall be at the pleasure of the Chairperson and shall be approved by the Society's President.
- 706 The Chairperson shall make a written report on their activities to the Annual General Meeting of the Society.
- 707 The Coaching Committee shall meet annually. Any special meetings required shall be at the call of the Chairperson and shall be approved by the Society's President.

### **Executive Committee**

- 708 The Executive Committee shall consist of:
- a) The Officers of the Society
  - b) Three (3) members from the Lower-Mainland District
  - c) Two (2) members from the Okanagan Mainline District
  - d) One (1) member from each other District (as established in By-Law Two of the Society)
  - e) One member each of Senior/Recreational, Junior A, Junior B and Female Division.
- To be elected at the Annual General Meeting of the Society.
- 709 To be eligible as a candidate for election as an Executive Committee member of the Society, the nominated person

must have served for at least one (1) year as a member with an Association, League or Team who are present members of the Society.

710 No member of the Executive Committee shall be eligible to vote on any financial request, protest, or suspension involving a Team, League or Association with which the member is associated, nor be eligible to serve on any special committee investigating such matter.

711 The President of the Society, at anytime, may take a vote of the Executive Committee via mail, electronic mail or facsimile and may at any time call a meeting of the Executive Committee, and shall call a meeting upon written request of six (6) members.

712 At Executive Committee Meetings, ten (10) Executive Committee Members, exclusive of the Society's President and Executive Director, shall constitute a quorum.

713 The Executive Committee shall grant or refuse all new membership applications as presented by a report of the Society's Executive Director.

714 The Executive Committee shall act as an Advisory Committee to the Society's President in conducting the affairs of the Society and authorizing all expenditures therewith other than current expenses within the approved budget guidelines.

715 The Executive Committee shall have the power to borrow, raise or secure the payment of money in such a manner as a majority of the Executive Committee see fit providing it is within the budget, and providing it is in accordance with the provisions of the Society's Act.

716 The Executive Committee shall have the power to appoint a society member as an Executive Committee member to fill a vacancy in the Executive Committee. An Executive Committee member so appointed holds office only until the conclusion of the next following Annual General Meeting of the Society, but is eligible for re-election at the meeting.

717 Any member of the Executive Committee who, by

- being remiss or neglectful of duty or by conduct impairs usefulness as a member of the Executive, may be removed forthwith from office by a two-thirds vote of the Executive Committee and it shall be deemed that the member's position is forfeited.
- 718 The Executive Committee shall have the power to suspend and/or fine, and /or take such disciplinary action that may be deemed necessary against any Association, League, Team, Player, Referee, Linesman, Official Scorer, Game Time Keeper, or Official of any Association, League or Team refusing to accept or obey the ruling of the Executive for proven foul play or for unfair or unsportsmanlike conduct individually or collectively at any place where a hockey game is being played under the jurisdiction of the Society or at any meeting in the interests of the game, for negligence to pay assessments or for persistent infringement of the rules of the game or rules of the Society.
- 719 The Executive Committee shall supervise and control Championship Competitions of the Society.
- 720 The Executive Committee shall add to any Reserve Funds of the Society as they see fit, during the years of operation.
- 721 At the request of any Team in the Society or on the Society's own initiative, the Society may require any Team to satisfy, by evidence under statutory declaration, that such Team is being conducted in accordance with the definition of an amateur as set out by Hockey Canada.
- 722 The Executive Committee shall have the authority to settle all questions not provided for in the Society's Constitution, By-Laws or Regulations.
- 723 The Executive Committee shall consider category reclassification requests in the Senior, Junior and Female Divisions.
- 724 The Executive Committee shall approve exhibition and allstar games for member leagues above minor and district associations.

- 725 The Executive Committee shall serve as the Society's Resolution Committee for the Society's Annual General Meeting under the Chairperson of a designated Society Officer.
- 726 The Executive Committee shall have the power to review requests for exemptions to the Society's Constitution, By-Laws and Regulations:
- a) The request for exemption must be submitted by the appropriate District/Divisional Director of the Society no less than fifteen (15) days prior to a meeting of the Society's Executive Committee.
  - b) All appropriate documentation must be in the office of the Executive Director of the Society by the time frame for consideration. Failure to do so will result in the request being tabled until the next meeting of the Society's Executive Committee.
  - c) Written support from the appropriate District Amateur Hockey Association and/or League must accompany the request for exemption, before consideration for exemption will be addressed. Failure to gain support from the appropriate District Amateur Hockey Association and/or League will result in the request for exemption to be denied.
  - d) Exemptions must be approved by a 75% majority of the Society's Executive Committee.
  - e) Any exemption granted shall be in effect for the current season only.
  - f) Any exemption granted shall be reported to the membership of the Society within 5 days of the Executive Committee meeting at which the exemption was approved.
  - g) The decision by the Society's Executive Committee on the request for exemption will be final.

## Female Hockey Development Committee

- 727 The Female Hockey Development Committee shall consist of thirteen (13) members as follows (term to be at the pleasure of the Society's President):
- a) The Chairperson shall be the Officer appointed annually by the President at the Society's Annual General Meeting.
  - b) Eleven (11) members shall be appointed as follows:
    - i) The society's Female Hockey Development Coordinator shall be appointed at the Annual General Meeting of the Society by the Society's Executive Committee, based on the recommendation of a selection committee composed of:
      1. The Chairperson of the Female Hockey Development Committee who shall be chairperson
      2. A Female Hockey Development Committee Member selected by that committee
      3. A staff member as a resource person
      4. The officers of the society
    - ii) The Director for Female Senior/Recreational Hockey
    - iii) The Society's Chairperson for Minor Hockey as appointed annual by the Society's President.
    - iv) One member from each of the Lower Mainland District, Vancouver Island District, Okanagan Mainline District, East Kootenay District, West Kootenay District, North Central District, North Western District, and North East/Yukon District.

These members shall be selected by a committee composed of:

- 1) the Chairperson of the Society's Female Hockey Development Committee, who shall be the Chairperson,
- 2) the applicable District Director(s),
- 3) the Society's Director for Female Senior/ Recreational Hockey,
- 4) the Society's Chairperson for Minor Hockey,
- 5) the Society's Staff Resource,
- 6) the District Association President.

These selections shall be verified at the Annual General Meeting of the Society by the Society's Executive Committee.

- c) A second Lower Mainland representative shall be from senior female hockey, and shall be selected by a committee consisting of:
- i) the Chairperson of the Female Hockey Development committee, who shall be the chairperson,
  - ii) the Society's Director for Female Senior/ Recreational Hockey,
  - iii) the Society's Staff Resource,
  - iv) the Presidents of any Senior Female Leagues within the Lower Mainland District.

This selection shall be verified at the Annual General Meeting of the Society by the Society's Executive Committee.

- 728 It shall be the duty of the Female Hockey Development Committee to propose revisions of, and amendments to, the Society's Constitution, By-Laws and Regulations of the Society for consideration at the Society's Annual General Meeting.

- 729 It shall be the responsibility of the Female Hockey Development Committee to promote female hockey and to perform such duties as requested by the Chairperson.
- 730 Any meeting required of the Female Hockey Development Committee shall be at the pleasure of the Chairperson and the Society's President.
- 731 The Female Hockey Development Committee shall meet annually. Any special meetings required shall be at the call of the Chairperson and shall be approved by the Society's President.
- 732 The Chairperson shall make a written report of the Female Hockey Development Committee's activities to the Annual General Meeting of the Society.

### **Female Senior/Recreational Committee**

- 733 The Female Senior/Recreational Committee shall consist of the Female Senior/Recreational Director, who may be the Chairperson, one (1) member from each registered Senior and Recreational (above minor) Female Hockey League and one (1) member from each registered above minor female hockey team.
- 734 The duties of the Committee are to promote and direct the activities of above minor Female Hockey under the Constitution, By-Laws and Regulations of the Society.
- 735 The Female Senior/Recreational Director shall present to the Annual General Meeting of the Society a written report of the Senior Female hockey activities throughout the Society.
- 736 The Committee shall hold a Female Hockey Committee Meeting during the Annual General Meeting of the Society at which all Female Hockey delegates shall have voting privileges as set out in the Society's By-Laws. The findings of this Committee Meeting shall be presented to the Annual General Meeting of the Society.

## Finance Committee

- 737 The Finance Committee shall consist of the President of the Society who shall be Chairperson, and six (6) members appointed by the President at the Annual General Meeting of the Society. One of these six (6) shall be the Society's Executive Director.
- 738 The duties of the Finance Committee shall be to review the finances and expenditures of the Society, and recommend to the Society's Executive Committee any course of action that they may deem advisable.
- 739 The Finance Committee shall prepare and have circulated with the notices of the Annual General Meeting of the Society a budget of the proposed operations for the coming year to be approved by the membership at the Annual General Meeting of the Society.

## Governance Committee

- 740 The Governance Committee:
- a) shall be composed of a minimum six (6) members. The Chairperson shall be an Officer appointed annually at the Annual General Meeting by the President. The other appointees will be recommended by the President and ratified by the Executive Committee.
  - b) Shall perform the following duties:
    - i) Review the Articles, By-Laws, Regulations and Policies of the Society and to prepare any required resolutions.
    - ii) Review resolutions submitted by the membership.
    - iii) Act in an advisory capacity to the Executive Committee in matters related to the Articles, By-Laws, Regulations and Policies of the Society.
  - c) Shall meet at the pleasure of the Chairperson upon the approval of the Society's President.

## High Performance Committee

- 741 The High Performance Committee shall consist of nine (9) members as follows (term to be at the pleasure of the Society's President):
- a) The chairperson shall be an Officer appointed annually at the Society's Annual General Meeting by the Society's president.
  - b) The Society's two High Performance Coordinators (the Society's High Performance Coordinator and the Society's High Performance Coordinators Assistant – Female) shall be appointed annually at the annual general meeting of the Society by the Society's Executive Committee. This appointment shall be based on the recommendations of a selection committee composed of:
    - i) The chairperson of the High Performance Committee, who shall be the chairperson,
    - ii) A High Performance Committee member selected by that committee,
    - iii) A staff member as a resource person,
    - iv) The Officers of the Society.
  - c) Five members will be appointed as follows:
    - i) Two coach mentors appointed annually by the Chairperson (One active in the Male High Performance Program and one active in the Female High Performance Program),
    - ii) One district evaluator appointed annually by the chairperson,
    - iii) One District Female High Performance coordinator appointed annually by the Chairperson,
    - iv) One active Male High Performance Program Coach appointed annually by the Chairperson,
    - v) One active Female High Performance Program Coach appointed annually by the Chairperson.

This selection shall be verified at the Annual General Meeting of the society by the Society's Executive Committee.

- 742 It shall be the duty of the High Performance Committee to propose revisions of, and amendments to, the regulations of the Society related to High Performance for consideration and action at the Annual General meeting of the Society.
- 743 It shall be the responsibility of the High Performance Committee to conduct the affairs of the High Performance Program as approved by the BC Hockey membership.
- 744 It shall be the responsibility of the High Performance Committee to liaise with other BC Hockey committees.
- 745 Any meeting requires of the High Performance Committee will be at the pleasure of the chairperson and shall be approved by the Society's president.
- 746 The chairperson will make a written report on the committee's activities to the Annual General Meeting of the Society. The High Performance Committee will meet as directed by the Chair of the Committee. Any special meetings required will be at the call of the Chairperson and will be approved by the Society's president.

### **Hockey Development Committee**

- 747 The Hockey Development Committee shall consist of:
- a) A Chairperson (who shall be an Officer appointed annually at the Society's Annual General Meeting by the Society's President),
  - b) a Staff Resource,
  - c) the Society's Referee-In-Chief,
  - d) the Society's Female Hockey Development Committee Chairperson,
  - e) the Society's Referee Committee Chairperson,
  - f) the Society's Safety and Risk Management Chairperson,
  - g) the Society's Coaching Coordinator
  - h) the Society's High Performance Coordinator,
  - i) the Society's High Performance Coordinator Assistant (Female),

- j) the Society's Coach Mentor,
  - k) the Society's Safety & Risk Management Coordinator.
  - l) the Society's High Performance Committee Chairperson
  - m) the Society's Female Hockey Development Coordinator
  - n) the Society's Coaching Committee Chairperson
- 748 The Hockey Development Committee shall be responsible for formulating and recommending hockey development programs, reporting directly for approval on such matters to the Society's Executive Committee.
- 749 All new Hockey Development programs shall be subject to the final approval of the membership at the Society's Annual General Meeting. This final approval must precede any disbursement of funds relating to new Hockey Development programs.

### **Junior Committee**

- 750 The Junior Committee shall consist of:
- a) the Chairperson shall be an Officer appointed annually at the Annual General Meeting by the Society's President
  - b) the Society's Junior A Director
  - c) the Society's Junior B Director
  - d) One (1) member from each Junior League registered with the Society
  - e) the Society's Executive Director
- 751 The duties of the Committee are to promote and direct the activities of Junior A and B throughout the Society under the Constitution, By-Laws and Regulations of the Society.
- 752 The Chairperson shall present to the Annual General Meeting of the Society a written report of Junior A & B activities throughout the Society.
- 753 The Committee shall hold a Junior Committee Meeting during the Semi-Annual and Annual General Meeting of the Society. The findings of the Committee meeting

shall be presented to the Annual General Meeting of the Society.

### **Male Senior/Recreational Committee**

- 754 The Male Senior/Recreational Committee shall consist of the Male Senior/Recreational Director who shall be Chairperson, one (1) member from each registered Senior League and Team, and one (1) member from each registered Recreational League and Team.
- 755 The duties of the Committee are to promote and direct the activities of the Male Senior/Recreational throughout the Society under the Constitution, By-Laws and Regulations of the Society.
- 756 The Chairperson shall present to the Annual General Meeting of the Society a written report of the Male Senior/Recreational activities throughout the Society.
- 757 The Committee shall hold a Male Senior Hockey Committee Meeting during the Annual General Meeting of the Society at which all Male Senior/Recreational hockey delegates shall have voting privileges as set out by the By-Laws of the Society. The findings of the Committee meeting shall be presented to the Annual General Meeting of the Society.

### **Minor Hockey Committee**

- 758 The Minor Hockey Committee shall consist of two (2) Officers appointed by the President of the Society, one of whom shall be the Chairperson, and the Society's District Director(s).
- 759 It shall be the duty of the Minor Hockey Committee to:
- Promote and direct the activities of Minor Hockey throughout the Society during the playing season.
  - Recommend arrangements for minor hockey playoffs, in Juvenile, Midget, Bantam and Pee Wee, to be set at the Society's Annual General Meeting.
- 760 The Chairperson is to present to the Annual General Meeting of the Society, a written report of the minor hockey activities throughout the Society.

- 761 The Minor Hockey Committee shall hold a Minor Hockey Committee Meeting during the Annual General Meeting of the Society at which all minor hockey delegates may participate in a forum with findings to be taken forward by the chair to the Executive Committee.

### **Nominating Committee**

- 762 The Nominating Committee shall consist of three (3) members as follows:
- a) The chairperson shall be the Society's Past President
  - b) Two (2) members shall be elected annually by the Executive Committee. In order to be eligible for election to the Nominating Committee a candidate must be a current District or Divisional Director of the Society.
- 763 The Nominating Committee shall seek nominations for the following positions: President, Vice President, three (3) Officers-at-Large, the Senior Female Director, the Senior Male Director, the Junior A Director, the Junior B Director and three (3) District Directors from the Lower Mainland, two (2) District Directors from the Okanagan and one (1) District Director from each other District (as defined in By Law Two of the Society).
- 764 Such Nominations shall be filed with the Executive Director at least forty-five (45) days prior to the Annual general Meeting, and all members will be provided with a list of those nominated for office.
- 765 Further nominations for the position listed may be made in writing by a member of this Association, and the nominations must be in the hands of the Executive Director at least fifteen (15) days prior to the Annual general Meeting.
- 766 Each member shall be furnished with a final list of those nominated for office, on the next business day following the closing of nominations.
- 767 Additional nominations for the positions listed will be accepted from the floor of the Annual General Meeting.

## Referee Committee

768 The Referee Committee shall consist of sixteen (16) members as follows (term to be at the pleasure of the Society's President):

- a) The Chairperson shall be an officer appointed by the President of the Society, annually at the Society's Annual General Meeting.
- b) Fourteen (14) members shall be appointed as follows:
  - i) The Referee-in-Chief shall be appointed at the Annual General Meeting of the Society by the Society's Executive Committee based on the recommendation of a Selection Committee. (This Selection Committee shall be composed of the following:
    - 1) The Chairperson of the Referee Committee, who shall be the Chairperson;
    - 2) A Referee Committee Member selected by that Committee;
    - 3) A Staff Member as a resource person;
    - 4) The Officers of the Society.
  - ii) District Representatives:
    - 1) Three (3) members from the Lower-Mainland District;
    - 2) Two (2) members from the Vancouver Island District;
    - 3) Two (2) members from the Okanagan-Mainline District;
    - 4) One (1) female hockey officials representative;
    - 5) One (1) member from each of the other five (5) Districts in the Society.  
These district members shall be selected by a committee composed of the Chairperson of the Referee Committee, who shall be the Chairperson, the applicable District

Director(s), the Chairperson of the Hockey Development Committee and the Society's Referee-in-Chief after consultation with a cross-section of District local officials, the District President, League Presidents (non-minor hockey league), Junior A Director, and Senior Director. These selections will be verified at the Annual General Meeting of the Society by the Society's Executive Committee.

- iii) The sixteenth (16th) member shall be an administrator/supervisor who shall be appointed annually by the Chairperson.
- 769 It shall be the duty of the Referee Committee to propose revisions of, and amendments to, the Regulations of the Society for consideration and action at the Society's Annual General Meeting and to propose revisions, and amendments to, Hockey Canada's playing rules. The Society's Referee in Chief shall issue instructions, give and circulate rule interpretations to all Society Referees so that the rules may be uniformly interpreted throughout the Society.
- 770 The Society's Referee in Chief shall supervise the Referee Committee Members in the execution of their duties and responsibilities, including the evaluation program for officials.
- 771 It shall be the responsibility of the Referee Committee to conduct the affairs of the Referee Program as outlined in Regulation 7 of the Society's Regulations.
- 772 Any meeting required of the Referee Committee shall be at the pleasure of the Chairperson and the Society's President.
- 773 The Chairperson shall make a written report of their activities to the Annual General Meeting of the Society.
- 774 The Committee shall meet annually. Any special meetings required shall be at the call of the Chairperson and the Society's President.

## **Safety and Risk Management Committee**

- 775 The Safety and Risk Management Committee shall consist of eleven (11) members as follows (term to be at the pleasure of the Society's President):
- a. The Chairperson shall be an Officer appointed annually at the Society's Annual General Meeting by the Society's President.
  - b. Ten (10) members shall be appointed as follows:
    - i) The Society's Safety and Risk Management Coordinator shall be appointed at the Annual General Meeting of the Society by the Society's Executive Committee based on the recommendation of a selection committee composed of:
      - 1) The Chairperson of the Safety and Risk Management Committee, who shall be Chairperson,
      - 2) A Safety and Risk Management Committee member selected by that Committee,
      - 3) A Staff Member as a resource person,
      - 4) The Officers of the Society.
    - ii) District Members as follows:
      - 1) Two (2) members from the Lower Mainland District
      - 2) One (1) member from each of the other seven (7) Districts in the Society.  
These District Members shall be selected by a committee composed of the Chairperson, the applicable District Director, and the Society's Safety and Risk Management Coordinator after a consultation with the District President, and will be verified at the Annual General Meeting of the Society by the Society's Executive Committee.

- 776 It is the duty of the Safety and Risk Management Committee to propose revisions of, and amendments to, the Regulations of the Society relating to the Hockey Canada Safety Program and/or Risk Management matters for consideration and action at the Annual General Meeting of the Society.
- 777 Any meeting required of the Safety and Risk Management Committee shall be at the pleasure of the Chairperson and the Society's President.
- 778 The Chairperson shall make a written report on their activities to the Annual General Meeting of the Society.
- 779 Any special meetings required shall be at the call of the Safety and Risk Management Committee Chairperson and shall be approved by the Society's President.

### **School Programming Committee**

- 780 **School Programming Committee**  
The School Programming Committee shall consist of thirteen (13) members as follows (term to be at the pleasure of the Society's President):
- a) The Chairperson shall be an Officer appointed annually at the Society's Annual General Meeting by the Society's President.
  - b) Twelve (12) members shall be appointed as follows:
    - i) The Society's School Programming Coordinator shall be appointed at the Annual General Meeting of the Society by the Society's Executive Committee. This appointment shall be based on the recommendation of a Selection Committee composed of:
      - 1) The Chairperson of the School Programming Committee, who shall be Chairperson,
      - 2) A School Programming Committee Member selected by that Committee,
      - 3) A Staff Member as a resource person,
      - 4) The Officers of the Society.
    - ii) Eight District Members, one from each of the

eight (8) Districts in the Society. These District Members shall be selected by a committee composed of the Chairperson of the School Programming Committee, who shall be the Chairperson, the applicable District Director(s), and the Society's School Programming Coordinator after consultation with the District President and verified at the Annual General Meeting by the Society's Executive Committee.

iii) The eleventh (11th), twelfth (12th) and thirteenth (13th) members shall be:

- 1) Hockey Canada Skills Academy Branch Representative,
- 2) Hockey Canada Sports School Representative,
- 3) Post Secondary School Representative,

781 It is the duty of the School Programming Committee to propose revisions of, an amendments to the Regulations of the Society related to school programming for consideration and action at the Annual General Meeting of the Society.

782 It shall be the responsibility of the School Programming Committee to conduct the affairs of the committee in cooperation with BC Hockey members and the school system in BC and the Yukon.

783 Any meeting required of the School Programming Committee shall be at the pleasure of the Chairperson and shall be approved by the Society's President.

784 The Chairperson shall make a written report on their activities to the Annual General Meeting of the Society.

## **BY-LAW EIGHT**

### **Appeal Committee**

- 800 The Appeal Committee shall consist of a Chairperson, appointed by the Society's President following the Annual General Meeting of the Society, and a minimum of four (4) other members as appointed by the Society's President. Such appointments shall be subject to confirmation by the Society's Executive Committee.
- 801 The Society's President may appoint an Officer of the Society as the Chairperson of the Appeal Committee. No member of the Society's Executive Committee other than the person appointed as Chairperson shall be a member of the Appeal Committee.
- 802 For each appeal to be considered by the Appeal Committee, the Chairperson shall designate an appeal panel consisting of the Chairperson and at least two (2) but not more than four (4) other members of the Appeal Committee.
- 803 The duties of the Appeal Committee shall be to hear appeals of decisions made by the President of the Society (or the President's designate) as made under By-Law Seven of the Society, or of decisions made by a member of the Society, as defined in By-Law One of the Society, subject to this By-Law.
- 804 The Appeal Committee may re-admit any Association, League, Team, Player, Referee, Linesperson, Official Scorer, Game Time Keeper, or Official of any Association, League or Team, or uphold or modify any decisions made by the Society's President or the President's designate of the Society under By-Law Seven of the Society.

## Appeal Procedure

### Appeals to the Appeal Committee

- 805 Any Association, League, Team, Player, Referee, Linesperson, Official Scorer, Game Time Keeper, or any Official of an Association, League or Team may appeal any suspension or decision of the Society's President or the President's designate.
- 806 Any team or individual registered with a member (as defined in By-Law One) shall have the right to appeal to the Appeal Committee of the Society, any decision of the local Association or League that is contrary to the Constitution, By-Laws Regulations of the Society.
- 807 Any individual wishing to appeal a suspension assessed and/or a decision made by a member Association, League or Team, must:
- a) First appeal to the member Association, League, or Team in question and exhaust all levels of appeal as specified in the By-Laws and Regulations of the member Association, League or Team in question.
  - b) The individual, if dissatisfied with the final appeal decision of the member Association, League or Team in question, may then appeal the suspension and/or decision to the Society.
  - c) Upon receipt of an appeal, the Executive Director of the Society shall immediately notify the Association, League or Team in question of the appeal in writing.
- 808 All Appeals to the Appeal Committee shall:
- a) Be delivered to the Executive Director of the Society within twenty-one (21) days from the date of the notice advising of the suspension or decision.
  - b) Be in writing, outlining all particulars pertaining to the case.
  - c) Be accompanied by **payment of an Appeal Fee as follows: i) If a hearing via teleconference is requested: cash payment, credit card payment or**

a certified cheque in the amount of three hundred dollars (\$300.00) payable to the Society.

**ii) If an in-person hearing is requested: cash payment, credit card payment or a certified cheque in the amount of one thousand dollars (\$1000.00) payable to the Society.**

- 809 The Appeal Committee will only review a decision or hear an appeal under one of the following conditions:
- a) New evidence not used in the original hearing can be presented which may have an effect on the decision.
  - b) An appeal may be filed on the grounds of irregularities in the proceedings of the original hearing that may have caused an unjust decision.
  - c) An appeal may be filed on the grounds that the decision of the original hearing was too severe.
  - d) An appeal may be filed on the grounds that there is proof to establish that the decision of the original hearing was reached in an unjust manner.
- 810 The appeal shall be dealt with by the Appeal Committee within fourteen (14) days of its receipt electronically or written, unless a mutual agreement is reached by both parties to extend this time. If the appellant has requested a personal appearance, the appeal shall be dealt with within forty-five (45) days of receipt unless an extension to this deadline is granted by the Vice President.
- 811 If an appeal application results in a hearing being granted, the Executive Director or his/her delegate shall communicate the decision of the Appeal Committee to all parties to the appeal by telephone within forty-eight (48) hours of the Appeal Hearing. Written notification of any decision of the Appeal Committee shall be transmitted within seven (7) calendar days (including Sundays and public holidays) of the decision.
- 812 If the Appeal is dismissed or the suspension modified the appeal fee shall be retained by the Society. If the Appeal is upheld, the appeal fee shall be returned to the appellant.

- 813 When an Appeal Hearing is granted all the pertinent information supplied by the Referee, Linesmen and other game officials or Executive member shall, upon request, be made available to the suspended individual or agent in writing prior to the hearing.
- 814 When an Appeal Hearing is granted with reference to a suspension or decision made by a member Association, League or Team or Official of any Association, League or Team, all pertinent information supplied by both parties, shall, upon request be made available to the other party, in writing, prior to the hearing.
- 815 When an appeal is filed there shall be no stay of any suspension imposed that is the subject of the appeal.
- 816 Copies of any written documents which all parties wish to have the Society's Appeal Committee consider shall be provided to the Society's Executive Director at least seven (7) days in advance of the hearing provided that nothing in this paragraph shall prevent the submission of additional documents relevant to the appeal.
- 817 Any Decision from a protest, is final and cannot be appealed.

## **BY-LAW NINE**

### **Voting**

- 900 At the Annual General Meeting and all Special General Meetings of the Society, member Teams, District Amateur Hockey Associations, Leagues and Associations duly organized and affiliated for the season immediately following, in active competition during the year preceding the Annual General Meeting of the Society, and in good standing shall be entitled to be represented by delegates and exercise votes as follow:
- a) Each team registered on Hockey Canada registration certificates – one (1) vote.
  - b) Each District Amateur Hockey Association – one (1) vote for the Association and one (1) vote for

- each registered League, Pee Wee and above, within which Hockey Canada registered Teams participate.
- c) Each Amateur Hockey Association – one (1) vote.
  - d) Each Amateur Hockey League – one (1) vote.
  - e) Each Recreational Team (above minor) – one (1) vote.
  - f) Associate members shall not be entitled to vote.
- 901 The President of the Society shall only vote in the case of a tie.
- 902 Members of the Society's Executive Committee (excluding the Society's Executive Director) shall be entitled to vote on all questions.
- 903 A delegate or Society's Executive Committee member may bear proxy and voting privileges for not more than three (3) Teams, Leagues or Associations but in no case shall such delegate or Society's Executive Committee member have more than three (3) votes.
- 904 All proxy votes representing Teams, Leagues and Associations shall be by a certificate appointment signed by the President or Secretary of such Teams, Leagues, Association or District Association.
- 905 Each member of the Society's Executive Committee shall be entitled to cast one (1) vote as an Executive Committee Member.
- 906 In order to be elected for any position with the Society, a candidate must be listed on more than 50% of the valid ballots cast. If any ballot fails to elect the required number of candidates, an additional ballot will be required. If any ballot fails to elect a candidate then the candidate listed on the fewest number of valid ballots cast shall be eliminated from subsequent ballots.

## **BY-LAW TEN**

### **Annual and Special General Meetings**

- 1000 The Annual General Meeting of the Society shall be held at the call of the Society's President, on a weekend, during the month of June each year.
- 1001 Special General Meetings of the Society may be called at the discretion of the Society's President.
- 1002 At the conclusion of each Annual General Meeting of the Society the Society's President will state the date of the next Annual General Meeting of the Society.
- 1003 Notice of the Annual General Meeting and Special General Meetings of the Society shall be sent to all those qualified to attend, at least thirty (30) days prior to such meeting. Notice shall be given in writing and shall state the business to be brought before the meeting.
- 1004 The order of business at the Annual General Meeting of the Society shall be:
- a) Reception of Credentials,
  - b) "Adoption of Minutes" of the last Annual General Meeting and Special General Meeting of the Society,
  - c) President's address,
  - d) Reading of correspondence,
  - e) Reports of Executive Committee in writing,
  - f) Reports of Executive Director,
  - g) Reports of Special Committees,
  - h) Amendments of Constitution, By-Laws,
  - i) General Business,
  - j) Election of Executive Committee.
- 1005 No delegate shall be admitted to the Annual or Special General Meeting of the Society unless that delegate has presented to the Society's Credentials Committee, before the second General Session, a certificate of the delegate's appointment signed by the President or Secretary of the delegate's Team, League, Association or District Association.

- 1006 At all General Meetings of the Society a quorum shall consist of not less than fifty (50) of the voting members entitled to be present.

## **BY-LAW ELEVEN**

### **Life Membership and Honorary Officer**

- 1100 As an honour, the highest that may be bestowed by this Society, the Society's Executive Committee at an Annual General Meeting of the Society may elect a member of this Society as an Honorary Life Member.
- a) The member must have served this Society as an Executive Member for at least ten (10) full terms and rendered outstanding or meritorious service in accordance with Article 2 of the Society's Constitution.
  - b) Nominations for Life Membership must be forwarded in writing to the Society's Executive Director ninety (90) days prior to the Annual General Meeting of the Society detailing the service for which the honour is bestowed.
  - c) Life Members shall act in an advisory capacity to the Society's Executive Committee, exercising all of the privileges of Executive Members (except where otherwise restricted by the Constitution, By-Laws and Regulations of the Society) but shall have voting privileges only at the Society's Annual and Special General Meetings.
  - d) The expenses of Life Members when attending Annual or Special General Meetings of the Society shall be borne by the Society.
  - e) The number of Life Memberships of this Society shall be limited to five (5) active members.
- 1101 An Honorary President may be appointed annually to the Society's Executive Committee for a one (1) year term.

## BY-LAW TWELVE

### Officiating Fees and Expenses in Society Playoffs

1200 The following schedule of fees are set out for Society playoffs:

	2 Person		Referee	Lines- person	Lines- person
Senior AAA	\$85.00	\$85.00	\$85.00	\$55.00	\$55.00
Senior Female	\$40.00	\$40.00	\$40.00	\$30.00	\$30.00
Senior AA	\$85.00	\$85.00	\$85.00	\$55.00	\$55.00
Senior A	\$85.00	\$85.00	\$85.00	\$55.00	\$55.00
Junior A (Lower Mainland - no mileage)	\$100.00	\$100.00	\$100.00	\$60.00	\$60.00
Junior A (Rest of BC - plus mileage)	\$80.00	\$80.00	\$90.00	\$50.00	\$50.00
Junior B	\$70.00	\$70.00	\$65.00	\$40.00	\$40.00
Juvenile	\$45.00	\$45.00	\$45.00	\$35.00	\$35.00
MML	\$70.00	\$70.00	\$65.00	\$40.00	\$40.00
Midget	\$40.00	\$40.00	\$40.00	\$30.00	\$30.00
Bantam	\$35.00	\$35.00	\$35.00	\$25.00	\$25.00
Pee Wee	\$30.00	\$30.00	\$30.00	\$20.00	\$20.00

1201 In Society Playoffs above minor, excluding female, a qualified stand-by official will be provided at a fee of twenty dollars (\$20.00) per game.

### Officials Expenses

1202 On Ice Officials shall be entitled to the following expenses: The most economical air fare, or if travelling by car a rate per kilometer as set by the society's Finance Committee (not to exceed the non-taxable limit as defined by the CRA).

1203 In any Society Playoff where the home team has not made arrangements to collect gate receipts, the home team must pay the prescribed On Ice Official fees to the Society's District Director(s) who in turn will pay the referees immediately after the game.

## **BY-LAW THIRTEEN**

### **Expenses**

- 1300 The expenses of members of the Society's Executive Committee, Referee-In-Chief, Coaching Coordinator and Safety/Risk Management Coordinator when attending Annual or Special Meetings or on business of the Society as approved by the President shall be borne by the Society on the following basis:
- a) The most economical air fare, or if travelling by car a rate per kilometer as set by the society's Finance Committee (not to exceed the non-taxable limit as defined by the CRA).
  - b) The expenses of a candidate for elected or appointed office who is not a member of the Society's Executive Committee when attending the Annual General Meeting of the Society shall be paid as outlined above provided the candidate is elected or appointed to the Society's Executive Committee at that Annual General Meeting of the Society.

## **BY-LAW FOURTEEN**

### **Amendments to the Constitution, By-Laws and Regulations**

- 1400 Resolutions to amend or alter the Constitution, By-Laws, Regulations can only be made at the Annual General Meeting of this Society after specific notice in writing by March 15th to the Society's Executive Director.
- 1401 Resolutions to amend or alter the Society's Constitution, By-Laws, Regulations may be submitted by members of the Society's Executive Committee, or members of the Society as per By-Law One of the Society's Constitution.
- 1402 Notice of Motion may be waived to amend the Society's Constitution, By-Laws and Regulations providing each member entitled to attend and vote at the meeting agrees in writing.

- 1403 The Society's Executive Director shall communicate such proposed amendments or alterations to the Society's Constitution, By-Laws and Regulations to each member thirty (30) days prior to the Annual General Meeting of the Society.
- 1404 Amendments to the Constitution and By-Laws of the Society shall require a majority of not less than 75% of the members voting.
- 1405 Amendments to the Regulations of the Society require a majority of the members voting.
- 1406 Any amendments or changes to the Constitution, By-Laws or Regulations of this Society made at the Annual General Meeting of this Society shall take effect immediately.

## **BY-LAW FIFTEEN**

### **Custody and Use of Seal**

- 1500 The seal of the Society shall not be affixed to any instrument except by authority of a resolution of the Society's Executive Committee and in the presence of at least one (1) member of the Society's Executive Committee and the Society's Executive Director, and the said seal shall remain in the custody of the Executive Director of the Society.

## **BY-LAW SIXTEEN**

### **Inspection of Records and Books**

- 1600 Upon five (5) days written notice to the Executive Director of the Society, the Records and Books of the Society shall be made available for inspection to its members at the Society's office during normal office hours.

## **BY-LAW SEVENTEEN**

### **Official Rules of Order**

- 1700 Roberts Rules of Order Newly Revised are the Official rules of order covering all meetings of the Society, except where they are at difference with the Society's Constitution and By-Laws in which case the Society's Constitution and By-Laws shall take precedence.