

## Appendix A - Female Hockey Development Coordinator

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| <p><b>Key Duties</b></p>  | <p>The Female Hockey Development Coordinator will perform the following key duties:</p> <ul style="list-style-type: none"> <li>• Be a member of the Hockey Development Committee.</li> <li>• Provide input related to the development of female hockey personnel and the “female game”.</li> <li>• Encourage participation in female hockey.</li> <li>• Promote female hockey events within BC Hockey.</li> <li>• Assist District Female Hockey Committees in identifying goals and objectives within Districts.</li> <li>• Assist District Female Hockey Committees / personnel with the promotion and delivery of female hockey programs.</li> <li>• Promote the BC Hockey Female Long Term Athlete Development Model.</li> <li>• Conduct seminars/workshops on the development of female hockey personnel and the “female game”.</li> <li>• Issue instruction, give and circulate guidelines to build operational standards for female hockey programming.</li> <li>• Liaise with Hockey Canada in cooperation with the BC Hockey Staff Resource.</li> <li>• Assist with preparing and recommending budget components specific to female development.</li> <li>• Identify Female Hockey Subject Matter Specialists regarding female hockey personnel and the “female game” for Program Committees.</li> <li>• Maintain a strong working relation with the staff resource and Female Hockey Subject Matter Specialists on Program Committees.</li> <li>• Such additional duties as may be delegated to the Female Hockey Development Coordinator by the Hockey Development Committee chair from time to time.</li> </ul> |
| <p><b>Appointment</b></p> | <ul style="list-style-type: none"> <li>• Appointed by the CEO.</li> <li>• The CEO shall determine the appointment process, job description and annual performance review of the appointee. Notification of the required position will be circulated annually (incumbent is required to indicate a desire to continue in the position).</li> </ul>  |