

BC Hockey

Board of Directors Meeting

May 24, 2016

Video Conference

In Attendance

Members:

Randy Henderson	Chair of the Board
Rick Boekestyn	Director
Bill Greene	Director
Andrew Jakubeit	Director
Darryl Lerum	Director
Bill Veenstra	Director

Regrets:

Dawn Burse	Director
Chuck Campbell	Director
Neil McNabb	Director

Observers:

Barry Petrachenko	Chief Executive Officer (CEO)
Bill Ennos	Director, Programs
Jeremy Ainsworth	Director, Operations
Carla Soares	Director, Finance & Administration
Murray Wiseman	Wiseman & Company
Jen Cheeseman	Wiseman & Company

OPENING REMARKS

Randy Henderson welcomed everyone and the meeting started at 5:05pm. It was noted that there was a timed agenda item, Draft Audited Financial Statements, which would be addressed first.

Draft Audited Financial Statements

Barry Petrachenko introduced Murray Wiseman and Jen Cheeseman, the BC Hockey auditors from the firm Wiseman & Mills.

Murray Wiseman noted that the auditing standards require them as the BC Hockey auditors to meet with the Board of Directors once a year and provide the Board of Directors the opportunity to ask questions about the audit and/or financial statements.

Jen Cheeseman provided the committee with a summary of the audit process and findings for the 2015-2016 fiscal year, along with a summary of the management letter. Barry Petrachenko noted that Chuck Campbell, the Finance Committee Chair, was unable to attend but has reviewed the audited financial statements and has no concern.

Motion 2016-05 01:

That the March 31, 2016 audited financial statements be adopted as presented.

(Greene/Boekestyn)

Carried

Meeting Agenda and Schedule

The following poll was added to the agenda under Poll Confirmations:

5.2 – Poll 2016-0186BoD (Risk Management Committee Members)

Motion 2016-05 02:

That the agenda be approved as amended.
(Lerum/Veenstra)

Carried

APPROVAL OF MINUTES**Motion 2016-05 03:**

That the minutes of the April 25, 2016 Board of Directors meeting be approved as presented.
(Jakubeit/Lerum)

Carried

BUSINESS ARISING FROM THE MINUTES**Resolution 2015-27**

Barry Petrachenko updated that the tabled Resolution 2015-27 was reviewed at the Minor Committee. Cindy Secord presented that the intent of the resolution was to allow midget aged female players to play Junior, which is not allowed under our regulations, in the hope that players stay home instead moving away from home to go to a Hockey Canada Sport School. Discussion followed on how the Minor Committee didn't provide a position on this resolution, how there would be the opportunity for players outside of the Lower Mainland to move there and play for the Junior Team, and how this may affect registration for the Female Midget AAA League.

Resolution 2016-12

Randy Henderson noted that Resolution 2016-12 was not voted on by the Minor Committee to ascertain the committee's position. Bill Veenstra noted that the Governance Committee reviewed the wording of the resolution and they do not agree with this resolution explaining that it's against the recent governance restructuring that BC Hockey underwent. Discussion followed on how the Vancouver Island AHA may want to handle operational items directly at the district level.

Resolution 2016-13

Randy Henderson noted that Resolution 2016-13 from the Vancouver Island AHA would move Bylaw 731 under Bylaw 105, from Minor Committee to District Association. The Governance Committee has developed resolutions that recommend this section be removed altogether. Part of the proposal the Governance Committee has suggested on definitions is to summarize these terms under proposed Bylaw 212.

Discussion followed on the process of reviewing resolutions and it was recommended that the Governance Committee Chair should attend meetings that required review of resolutions which require a committee's input or position.

POLL APPROVAL CONFIRMATIONS

The Board discussed the Hockey Canada Sports School poll that was distributed previously, but results were not circulated. It was noted that we failed to meet quorum on each attempt.

Motion 2016-05 04:

That the following Board of Directors approved polls be read into the minutes:

MOTION: 2016-0185BoD That Shannon Butler be approved as the Female Development Coordinator position for the 2016-2017 season.

MOTION: 2016-0186BoD That the following individuals be appointed to the Risk Management Committee: Chuck Campbell (Chair), Lance Mayes (Staff Resource), Anne Deitch (Safety Coordinator), Bill Veenstra, Peter Norwood, David Neale.

(Jakubeit/Lerum)

Carried

Motion 2016-05 05:

That the 2016-2017 renewal applications from the below Hockey Canada Sports Schools (HCSS) be approved:

Yale Academy (Abbotsford MHA)
Burnaby Winter Club Academy (Burnaby Winter Club)
Pacific Coast Hockey Academy (Juan De Fuca MHA)
Shawnigan Lake School (Kerry Park MHA)
Vancouver City Hockey Academy (Richmond Ravens Female IHA)
Delta Academy (South Delta MHA)
Okanagan Hockey Academy (Penticton MHA)
Pursuit of Excellence (Winfield MHA)

(Jakubeit/Boekeestyn)

Carried

Discussion followed on the potential evolution of the Winter Clubs to move into a HCSS. The Board directed the Minor Committee to provide feedback on their position as to where Winter Clubs fit in the BC Hockey system and whether they should move into the Sport School category.

OPERATIONAL REPORT

Barry Petrachenko updated the group that the Operational Report is in the meeting materials for review and questions or concerns can be directed to him. The selection process for program coordinators was discussed, noting that the current process will be discussed at the next Board of Directors meeting.

STANDING COMMITTEES**Conduct Committee Report**

Rick Boekeestyn reported that the Conduct Committee met on May 14 and recommendations will be brought forward to the Board of Directors after the AGM.

Finance Committee Report

Chuck Campbell was not in attendance.

Governance Committee Report

Bill Veenstra reported that the Governance Committee has been working on the Policy Manual with regard to restructure and review of adjustments from various committees. Discussion followed on timelines for reviewing the Policy Manual prior to the June 2016 meeting. The Governance Committee has also recommended that a "consultation draft" of the Policy Manual be sent to the membership so they can see where regulations have been moved to policy.

The Governance Committee has been working on revisions to the Conflict of Interest Policy and the plan is to have this to the Board for review at the June 10 Board of Directors meeting. It was also noted that the Governance Committee has come up with a Terms of Reference for the Credentials Committee and how this "committee" is actually a Work Group based on the BC Hockey structure in place.

Surveys

Bill Veenstra noted that the Governance Committee has received the results from the Board survey, and it was decided that the results would be more useful once all the surveys are complete and results are compiled. The committee will wait for all the surveys to be completed and results will be reviewed and distributed to the Board after the AGM. It was noted that the surveys for the committee personnel and operational personnel can be distributed now that the season is finalized, and the survey for the membership will be sent after the AGM.

An item that was not addressed this year by the Governance Committee was evaluation of the CEO. The Governance Committee and the Human Resources Committee should work together to establish a process for evaluation of the CEO.

Hockey Development Committee Report

Andrew Jakubeit reported that Richard Monette spoke at the Program Committee meetings on May 13-14, and challenged the groups on completing a “purpose map” on the Long Term Player Development model. The next Hockey Development Committee meeting will involve the review of the submissions from all groups to develop and implement a Long Term Player Development model for the membership and our programming.

Human Resources Committee Report

Carla Soares reported that the Human Resources Committee met on May 16 and reviewed their Terms of Reference (ToR). The group has proposed a revision of the Human Resource ToR for the Board’s consideration. The Human Resources Committee’s next focus will be to review the Employment Policy and whether additional volunteer policies need to be developed.

Human Resources Committee Recommendation

Carla Soares reported that the main purpose for the revisions of the Human Resources Committee ToR was to clean up the terminology and remove duplication. Bill Veenstra noted that the Governance Committee reviewed the Human Resources Committee ToR and had a concern with removing the key duty, “Review policies for which they are responsible a minimum of every two (2) years”. Discussion followed on how it was seen as duplication and the committee members would not have known that this is a recurring key duty throughout almost all committees. The Board agreed that the key duty to “review policies for which they are responsible a minimum of every two (2) years” should remain in the ToR.

Motion 2016-05 06:

That the proposed Human Resources Committee Terms of Reference be approved as amended.
(Veenstra/Lerum)

Carried

Nominating Committee Report

Randy Henderson noted that the Nominating Committee report is in the e-binder.

Risk Management Committee Report

Chuck Campbell was not in attendance.

NEW BUSINESS

Policy Manual

Randy Henderson noted that the Policy Manual will be reviewed at the June 10 Board of Directors meeting in Sun Peaks. Bill Veenstra noted that the consultation package will be sent to the membership for their reference.

Credentials Committee

Bill Veenstra reported that the Credentials Committee Work Group ToR has been provided in the e-binder for review. The Governance Committee is directed to bring forward a resolution for the 2017 AGM to change the terminology from committee to work group.

Motion 2016-05 07:

That the proposed Terms of Reference for the Credentials Committee Work Group be approved.
(Veenstra/Jakubeit)

Carried

Eligibility Criteria for Task Group Members

Barry Petrachenko requested clarification on the Board of Directors Motion 2015-12 06 from December. Barry noted that the discussion was on elected District officials serving on task groups. Discussion followed on the intent and how the group should postpone the discussion until the Conflict of Interest Policy is finalized as it may resolve the issue.

Minor Committee Recommendation

Barry Petrachenko reported that the Minor Committee discussed the Long Term Athlete Development model and identified the need to provide tools and educate coaches on how to implement it into Minor Hockey Associations.

Motion 2016-05 08:

That a Long Term Athlete Development implementation plan be developed to ensure that all programs operated by Minor Hockey Associations and BC Hockey conform to the principles of the Long Term Athlete Development model.
(Greene/Lerum)

Discussion followed on different components that would be involved in the implementation plan. It was noted that there may be changes made at the Hockey Canada Spring Congress with regard to a national implementation plan which could involve cross ice or half ice games and the initiation program.

Carried - Motion 2016-05 08**Junior Committee Recommendation**

Barry Petrachenko reported that the Junior Committee has brought forward a recommendation for the host of the 2017 Cyclone Taylor Cup. The Kootenay International Junior Hockey League is host to the event for 2017 and Creston Valley is being brought forward for consideration, following review by the League who has supported the bid.

Barry noted that in the future the Cyclone Taylor Cup host will be announced more than a year in advance so the host for the subsequent year has the opportunity to experience the current Cyclone Taylor Cup.

Motion 2016-05 09:

That Creston Valley is awarded the host bid for the 2017 Cyclone Taylor Cup.
(Bokeestyn/Lerum)

Carried**ADJOURNMENT**

The meeting adjourned at 6:24pm.