

BC Hockey

Board of Directors Meeting

May 20, 2018

**Meeting Room – Rosedale Ballroom
Chilliwack, BC**

**In Attendance
Members:**

Randy Henderson	Chair of the Board
Chuck Campbell	Director
Bill Greene	Director
Brian Harrison	Director
Andrew Jakubeit	Director
Darryl Lerum	Director
Cindy Secord	Director
Grant Zimmerman	Director

Regrets:

Neil McNabb	Director
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Observers:

Barry Petrachenko	Chief Executive Officer (CEO)
Jeremy Ainsworth	Chief Program Officer
Carla Soares	Chief Administrative Officer
Julie Dobell	Executive Assistant
Murray Wiseman	Wiseman & Company
Jen Cheeseman	Wiseman & Company

OPENING REMARKS

Randy Henderson welcomed the Board and thanked them for their attendance. The meeting started at 9:03am. Barry Petrachenko noted there was a timed agenda item, Draft Audited Financial Statements, which would be addressed first.

Draft Audited Financial Statements

Barry Petrachenko introduced Murray Wiseman and Jen Cheeseman, the BC Hockey auditors from Wiseman and Mills.

Murray Wiseman noted that the auditing standards require them as the BC Hockey auditors to meet with the Board of Directors once a year and provide the Board of Directors the opportunity to ask questions about the audit and financial statements.

Chuck Campbell provided the auditors with suggested updates to wording in the notes of the audited financial statements.

Motion 2018-05-01

That the March 31, 2018 audited financial statements be adopted with corrections and that the Chair of the board and Finance Committee Chair be approved to sign the statements on behalf of the Board.

(Campbell/Zimmerman)

Carried

Murray Wiseman and Jen Cheeseman left the meeting.

Chuck Campbell noted that the deficiency in revenue over expense would be explained to the Membership at the Annual General Meeting (AGM).

MEETING AGENDA AND SCHEDULE

The following agenda item was removed by Randy Henderson:

6.1.3.1 Resolutions

Andrew Jakubeit asked for an update on the BC Hockey Annual Congress. Barry Petrachenko noted that he would provide an update during his CEO Report.

Motion 2018-05-02

That the agenda be approved as amended.

(Greene/Lerum)

Carried

APPROVAL OF MINUTES

Motion 2018-05-03

That the minutes of the April 24, 2018 Board of Directors meeting be approved as presented.

(Harrison/Zimmerman)

Carried

BUSINESS ARISING FROM THE MINUTES

Capital Region Female Minor Hockey Association Proposal

Barry Petrachenko noted that Motion 2018-03-15 was never brought back from the table at the last meeting. The Board discussed BC Hockey Bylaws and Regulations on the admission of new Minor Hockey Associations (MHA) into Districts and BC Hockey.

Motion 2018-03-15

To approve the Capital Region Female Minor Hockey Association proposal.

(Harrison/Zimmerman)

Defeated

Barry Petrachenko noted that Motion 2018-03-15 could be addressed in January 2019, after the Female report is submitted to the Board. Discussion followed on next steps for the Capital Region Female MHA.

Motion 2018-05-04

That the CEO be directed to work with the applicant and the District to create a Female MHA on South Vancouver Island.

(Campbell/Jakubeit)

Carried

Grant Zimmerman noted that the Governance Committee will work to redraft wording of the Bylaws and Regulations regarding the approval of new MHA applications.

Poll Approval Confirmations

Motion 2018-05-05

That the following approved poll be recorded into the minutes:

MOTION: 2018-024BoD That the membership application of the White Rock Whalers Junior B Team be approved to begin play in the 2018-2019 season.

(Zimmerman/Secord)

Carried

STANDING COMMITTEES

Conduct Committee

Brian Harrison noted that there was nothing to report on from the Conduct Committee.

Finance Committee

Chuck Campbell updated that the Finance Committee met prior to the Board meeting and reviewed the financial statements. The committee also discussed financial accountability within the Midget Leagues.

Motion 2018-05-06

To update Policy 14.01.03.03(a) and Policy 14.02.03.03(a) to bring them in line so that both leagues' team bank signing officers are assigned by the CEO or staff designate and to update Policy 14.02.03.03(d) and Policy 14.02.03.03(d) to bring the financial reporting for the Major Midget League and Female Midget AAA league in line with each other.

(Campbell/Greene)

Carried

Chuck Campbell noted that the Finance Committee will meet at the Annual Congress to review the quarter four (4) finance report.

Governance Committee

Grant Zimmerman reported that he is working on a Governance Committee report and will have it ready for the next Board meeting.

Hockey Development Committee

Andrew Jakubeit noted that there was nothing to report on from the Hockey Development Committee.

Human Resources Committee

Darryl Lerum reviewed highlights from the report previously submitted for use in the Annual Report.

Nominating Committee

No report given.

Risk Management Committee

No report given.

CEO REPORT

Barry Petrachenko noted that the May Operations Report was distributed on May 17, 2018 and that the Envisio Strategic Plan Report is in the meeting materials.

Barry Petrachenko updated on the schedule for the Annual Congress; Friday will be a celebration of 100 years of BC Hockey, Saturday will be workshops and the AGM. Sunday will be the Board and Coordinator meetings.

Hockey Canada Sport School Quality Observations

Barry Petrachenko reported that the office staff have completed four (4) observations of Hockey Canada Sport Schools (HCSS) programs operating within BC Hockey and noted that the full reports are located in the meeting materials.

Barry Petrachenko updated that he attended the Canadian Sport School Hockey League (CSSHL) AGM in Red Deer on May 7 and 8. Barry Petrachenko noted that BC Hockey has a good relationship with this group.

Barry Petrachenko noted that there are three (3) items that the Board needs to be aware of with respect to sport schools:

HCSS operators have identified concerns with BC Hockey operating programs at the Midget AAA, Minor Midget and Zone levels. They believe that BC Hockey is in conflict as we are the governing body for sport schools and the leagues that we run. There is no conflict as BC Hockey is trying to reach as many players as possible and we are being fair in the way we plan our policies.

The relationship between sport schools and MHA are cumbersome. There have been disagreements regarding services provided by the MHA that are causing issues. Office staff will develop a recommendation to address the MHA and HCSS partnership.

Some Districts are charging transfer fees for players coming to and from HCSS programs. These are not a onetime transfer, as the player is returned to their home association each season. This fee is not provided to any development fund and is utilized by the Pacific Coast Amateur Hockey Association (PCAHA).

Member Engagement Summary

Barry Petrachenko updated that a Member Engagement summary has been completed and several action items and recommendations were identified. Barry Petrachenko highlighted the action items that will be addressed between now and the July Board meetings.

Female Hockey Programming Coordinator

Barry Petrachenko noted that the Terms of Reference for the new Female Hockey Programming Coordinator position is in the meeting materials.

Motion 2018-05-07

That a Female Hockey Programming Coordinator position be created that follows the guidelines of the terms of reference distributed to the Board
(Greene/Lerum)

Carried

Barry Petrachenko noted that his intention was to appoint Cindy Secord as the Female Hockey Programming Coordinator and noted that if she accepted the position, she could no longer be a member of the Board of Directors.

(Cindy Secord left the meeting).

Discussion occurred on the vacancy that would be created by Cindy Secord accepting the Female Hockey Programming Coordinator position. The Board reviewed Bylaw Five with respect to a Board Member resignation and filling a vacancy and decided to leave the position vacant and go through the election process at the Annual General Meeting (AGM).

(Cindy Secord rejoined the meeting).

NEW BUSINESS

Policy Review – Safety

Barry Petrachenko noted that this item was moved from the March agenda to allow the Board to discuss the topic further.

The Board agreed with the intended direction of the Safety Policy update and felt more information was required regarding the guidelines for implementation.

Motion 2018-05-08

That the Safety Committee develops a recommendation of guidelines regarding the safety person positioning and participation in all sanctioned activities.

Carried

BC Hockey Zone Program

Barry Petrachenko provided the following update on the zone programs:

Okanagan

A full time zone lead position is in place and it has proven to be a great step forward to running programs and dealing with a challenging parent groups and aggressive HCSS programs in the area.

East and West Kootenay

The East and West Kootenay have brought forward a request to operate a Minor Midget A-Select program. The A-select designation will allow associations to operate teams to attend tournaments or exhibition games. This will allow the District to provide a Minor Midget option without affecting their current carded team structure. BC Hockey staff will work with the District on how this program will be implemented for the 2018-2019 season.

Bantam AAA

Staff are developing a plan for the 2019-2020 season and will provide a proposal to the Board at the July meeting.

North West

The District was approved to operate a Bantam AA program for the 2017-2018 season. Due to lower than expected numbers, the team was postponed for one (1) year. The camp for 2018-2019 was cancelled due to low numbers and the team has been postponed. Players have been granted approval to attend the camps in the North Central District.

2017-2018 Financials

The accounting staff did a great job of tracking the expenses for each zone team. Throughout the year, a monthly variance was provided to staff to keep the parents informed. At the end of the season, it was found that the teams had collected higher than expected fees. The accounting staff worked in conjunction with the teams to issue refunds based on the reporting from the BC Hockey and team accounts.

Yukon Minor Midget AA

The District submitted a request for their Minor Midget AA program to participate in exhibition games against the Minor Midget AAA teams. BC Hockey does not allow the Major Midget AAA teams participate against lower divisions. The Yukon zone camp was held recently. In total 12 players attended, three (3) of which were goaltenders. There is a concern over the lack of players and the ability to properly operate a zone team.

Minor Hockey Organizational Development Work Group

Grant Zimmerman noted reports from the Minor Hockey Organizational Development Work Group are in the meeting materials. The Board discussed the recommendations from the report and directed Barry Petrachenko to proceed with the development of a structure to deliver assistance to MHAs and Districts.

Request for Disbursement from the Scholarship and Assistance Fund

Motion 2018-05-09

That athlete assistance be provided from the Scholarship and Assistance Fund in the amount of \$1,000.00 each for three (3) Major Midget League and Zone Pilot participants (NOTE: Personal name/information has been removed from the website version, official wording of minutes are on file with the BC Hockey Office) for the 2017-2018 season.

(Campbell/Harrison)

Carried

Terms of Reference Updates – Advisory Groups

Barry Petrachenko updated that the office staff have developed recommendations to adjust the BC Hockey Terms of Reference based off the Resolutions 2018-10, 11 and 12 to switch Program Committees to Advisory Groups. Barry Petrachenko noted that the recommended changes are in the meeting materials.

Motion 2018-05-10

To approve the recommended changes to the Terms of Reference in principle subject to Membership approval at the Annual General Meeting.

(Lerum/Zimmerman)

Carried

In Camera Session

The in camera session started at 2:40pm.

ADJOURNMENT

The meeting was adjourned following the in camera session.