



### HCSP Duties Checklist

The provided a checklist is as a guideline for Hockey Canada Safety Personnel. The below outlines the preliminary duties of a HCSP person within a Minor Hockey Association.

- Be in attendance for all sanctioned events (BC Hockey Policy 5.05.01)
- Must be a minimum of 19 years of age
- Implement an effective Risk Management Program which includes you being the team official on the ice. ([Player Down Document](#))
- Provide a fair and safe environment for all participants
- Ensure all players equipment fits properly ([Hockey Canada Equipment Video](#))
- Promote proper warm up and cool down techniques
- Maintain and have immediate access to all accurate medical information files on every player and team official on the roster.
- Maintain Player Injury Logs and [Return to Play](#) documents
- Implement an effective Emergency Action Plan ([EAP Planning Document](#))
- Maintain a fully stocked First Aid Kit
- Coordinate plans for road trips, tournaments, etc. and assist in the overall supervision of the team
- 
- 
-