



Appendix D – Above Minor Supervisor

<p>Key Duties</p>	<p>The Above Minor Supervisor will perform the following key duties:</p> <ul style="list-style-type: none">i. Communication / Assignments:<ul style="list-style-type: none">• Liaise and communicate with Officiating Coordinator, Delivery Group members, Officiating Committee Members, Above Minor League Presidents, leagues and team officials as required• Communicate with the WHL Director of Officiating on a regular basis• Attend Junior and Above Minor hockey meetings as requested• Attend Officiating Committee meetings as required• Assist in coordination of and attend Upgrade Seminar, Above Minor Officiating Development and Supervisor Camps and Seminars• Meet with Above Minor Officiating Delivery Group members as required• Assist Officiating Coordinator upon request.• Evaluate new officials requiring Level 5 eligibility requirements• Recommend a list of officials for the Western Canada Cup to the Officiating Coordinatorii. Supervision / Evaluation:<ul style="list-style-type: none">• Oversee officiating supervision in the Above Minor Leagues• Conduct Supervisor's Workshop(s) with Officiating Coordinator• Administer a Provincial Evaluation Plan for Above Minor Officials• Assist in designing District Evaluation Plans• Ensure all above minor evaluations have been entered online.• Assist the Officiating Coordinator with supervisions and evaluations of Level 5 officials and potential Level 6 officials as requested• Coordinate the Fitness Testing Program as per Hockey Canada protocols• Recommend officials for assignments in Above Minor leagues• Recommend upgrade of Levels 5 and 6 officials to the BC Hockey Officiating Coordinatoriii. Discipline:<ul style="list-style-type: none">• Investigate situations involving Above Minor Officials as requested by the Officiating Coordinator and provide a written report as requested• Suspend Above Minor officials up to a maximum thirty (30) days after consultation with the Officiating Coordinatoriv. Qualifications:<ul style="list-style-type: none">• Maintain a minimum HCOP Level 2• Respect in Sport certification• Excellent knowledge of the HCOP Rules and interpretation of same• Possess the respect of the top officials in the branch• Possess good communication and organized skills• Ability to travel into various areas of the province when requested
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	<ul style="list-style-type: none">• A non-active official in the above minor program v. Selection: <ul style="list-style-type: none">• It is the responsibility of the Officiating Coordinator to recommend the Above Minor Supervisor. The Above Minor Supervisor is approved by the Chief Executive Officer. Submission to the Chief Executive Officer may be required to complete the selection process.
Appointment	<ul style="list-style-type: none">• Appointed by the CEO.• The CEO shall determine the appointment process, job description and annual performance review of the appointee(s). Notification of the required positions will be circulated annually (incumbents are required to indicate a desire to continue in the position).