



BC Hockey Female Coordinator

Role	Oversee the implementation of Female Hockey Association programming in all districts across the province. Two (2) year contract with the possibility of extension.
Key Duties	<ul style="list-style-type: none">• Organize delivery of Female Hockey Associations model• Maintain a strong working relationship with BC Hockey Staff Resource• Maintain good communication with BC Hockey Staff Resource and Zone Leads• Assist in identifying district champions for district lead positions• Liaise with BC Hockey with any female programming and ideas• Assist with conducting seminars and meetings on female programming• Assist with executing programming in district associations• Facilitate training session for district leads• Liaise with Hockey Canada in cooperation with the BC Hockey Staff Resource• Work with District Associations to create annual female hockey goals and report to the BC Hockey CEO
Qualifications	<ul style="list-style-type: none">• Strong commitment to the female game• Must have good administrative, organizational, and communication skills• Experience facilitating female programming at the minor hockey level• Respect in Sport Certification• Criminal Record Check and Vulnerable Person Check
Appointment	Appointed by the Chief Executive Officer. The Chief Executive Officer shall determine the appointment process, job description and annual performance review of the appointee(s). Notification of the required position will be circulated annually (incumbents are required to indicate a desire to continue in the position).